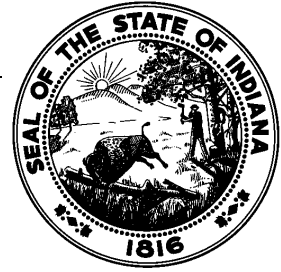


# Indiana Department of Education

Center for School Improvement and Performance  
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## MEMORANDUM

TO: Whom This Matter May Concern

FROM: Gaylon J. Nettles  
Director, Office of Student Services

RE: Implementation of IC 5-2-10.1-12

DATE: November 2, 2005

Following are actions taken by the Department of Education to implement IC 5-2-10.1-12, effective July 1, 2005.

### IC 5-2-10.1

SEC. 12. (A) EACH SCHOOL WITHIN A SCHOOL CORPORATION SHALL ESTABLISH A SAFE SCHOOL COMMITTEE. THE COMMITTEE MAY BE A SUBCOMMITTEE OF THE COMMITTEE THAT DEVELOPS THE STRATEGIC AND CONTINUOUS SCHOOL IMPROVEMENT AND ACHIEVEMENT PLAN UNDER IC 20-31-5.

(B) THE DEPARTMENT OF EDUCATION AND THE SCHOOL CORPORATION'S SCHOOL SAFETY SPECIALIST SHALL PROVIDE MATERIALS TO ASSIST A SAFE SCHOOL COMMITTEE IN DEVELOPING A PLAN FOR THE SCHOOL THAT ADDRESSES THE FOLLOWING ISSUES:

(1) UNSAFE CONDITIONS, CRIME PREVENTION, SCHOOL VIOLENCE, BULLYING, AND OTHER ISSUES THAT PREVENT THE MAINTENANCE OF A SAFE SCHOOL.

### DEPARTMENT RESPONSE: OFFICE OF STUDENT SERVICES

A. INDIANA SCHOOL SAFETY SPECIALIST ACADEMY TRAINING AND FOLLOW UP WITH THE SCHOOL SAFETY

SPECIALISTS.(1)IPLA VIDEO: "BULLYING PREVENTION INITIATIVE-GETTING STARTED"

[HTTP://WWW.DOE.STATE.IN.US/MEDIA/VIDEO/IPLA/2005-09.HTML](http://www.doe.state.in.us/media/video/IPLA/2005-09.html) (2)

"BULLYING AND TERRORISM IN SCHOOLS: A PREVENTION SEMINAR".  
[HTTP://DOE.STATE.IN.US/ISSA/PDF/NEW\\_BULLYING-TERROR-SEMINAR.PDF](http://doe.state.in.us/ISSA/PDF/NEW_BULLYING-TERROR-SEMINAR.PDF) (3) BASIC AND ADVANCED TRAINING OF SCHOOL SAFETY SPECIALISTS.

**B. STUDENT ASSISTANCE CORE TEAM TRAINING (MENTAL HEALTH, SUBSTANCE ABUSE, RELATIONSHIP VIOLENCE)**

(1) [HTTP://WWW.DOE.STATE.IN.US/SSERVICES/STUDENT\\_ASST.HTML](http://www.doe.state.in.us/sservices/student_asst.html)  
(2) INDIANA STATE BOARD OF EDUCATION RULE 511 IAC 4-1.5 [ S T U D E N T S E R V I C E S ] .  
[HTTP://WWW.DOE.STATE.IN.US/SSERVICES/PDF/SSRULE.PDF](http://www.doe.state.in.us/sservices/pdf/ssrule.pdf) (3) PROJECT PEACE. PEER MEDIATION TRAINING PROGRAM.  
[HTTP://WWW.DOE.STATE.IN.US/SSERVICES/PEACE/WELCOME.HTML](http://www.doe.state.in.us/sservices/peace/welcome.html)

(2) PROFESSIONAL DEVELOPMENT NEEDS FOR FACULTY AND STAFF TO IMPLEMENT METHODS THAT DECREASE PROBLEMS IDENTIFIED UNDER SUBDIVISION (1).

DEPARTMENT RESPONSE:OFFICE OF STUDENT SERVICES

A .INDIANA SCHOOL SAFETY SPECIALIST ACADEMY (SEE ATTACHMENTS)

B. SCHOOL NURSE EMERGENCY MANAGEMENT SERVICES FOR CHILDREN (SNEMS-C) (EMERGENCY HEALTH SERVICES, BIOTERRORISM)

C. STUDENT ASSISTANCE CORE TEAM TRAINING (CONSULTANTS IN SCHOOL COUNSELING, SCHOOL SOCIAL WORK, AND SCHOOL NURSING)

D. SCHOOL COUNSELOR CONSULTANT TRAINING IN BULLY PREVENTION

THE SCHOOL COUNSELOR CONSULTANT:

-has conducted training of 14 schools (all elementary and middle schools in the Bartholomew County School Corporation) in the Olweus Bullying Prevention model. Will provide direct follow-up consultation for a minimum of one year during their implementation phase. Feedback from the participants was generally very positive.

-met with the Bullying Prevention Committee for IPS to review or plans for their district-wide BP training for all school counselors and social workers in the corporation. Will address their administrative council in early November to review the importance of effective bully prevention programming and will be training their pupil services staff in late November during a full day in-service.

-will be working with Pendleton Heights Middle School and Concord East Elementary School over the next several months to host a Coordinating Committee training for their schools in the Olweus model.

-will be presenting a ½ day workshop on bully prevention strategies at the Indiana School Counseling Assoc. conference in November

E. REGIONAL STUDENT SERVICES WORKSHOPS: TRAINING OF APPROXIMATELY 1200 SCHOOL ADMINISTRATORS AND STUDENT SERVICE STAFF ANNUALLY IN RELEVANT ADMINISTRATIVE LAW, STATUTORY LAW AND POLICY OF THE INDIANA DEPARTMENT OF EDUCATION RELATED TO ATTENDANCE, DUE PROCESS, LEGAL SETTLEMENT, CHILD LABOR, SCHOOL HEALTH, AND THE STATUTORY REQUIREMENTS OF IC 5-2-10.1-12.

F. PROJECT PEACE. PROJECT PEACE IS A PEER MEDIATION TRAINING PROGRAM CONDUCTED BY THE INDIANA DEPARTMENT OF EDUCATION AND JOINTLY SPONSORED BY THE ATTORNEY GENERAL'S OFFICE AND THE INDIANA STATE BAR ASSOCIATION. THREE HUNDRED (318) SCHOOL TEAMS HAVE BEEN TRAINED.

(3) METHODS TO ENCOURAGE:

(A) INVOLVEMENT BY THE COMMUNITY AND STUDENTS:

(B) DEVELOPMENT OF RELATIONSHIPS BETWEEN STUDENTS AND SCHOOL FACULTY AND STAFF:

AND

(C) USE OF PROBLEM SOLVING TEAMS.

DEPARTMENT RESPONSE:OFFICE OF STUDENT SERVICES

A. INDIANA SCHOOL SAFETY SPECIALIST ACADEMY.

B. STUDENT ASSISTANCE CORE TEAM TRAINING.

C. SCHOOL NURSE LEADERSHIP TRAINING.

D. PROJECT PEACE

OFFICE OF STUDENT SERVICES POINTS OF CONTACT ON BULLYING, CRISIS MANAGEMENT, HEALTH CONSEQUENCES OF BULLYING AND RELATED MENTAL HEALTH ISSUES.

DIRECTOR, GAYLON J. NETTLES, MSW, JD

[HTTP://WWW.DOE.STATE.IN.US/SSERVICES/WELCOME.HTML](http://www.doe.state.in.us/sservices/welcome.html)

HEALTH SERVICES.

COORDINATOR OF HEALTH PROGRAMS, PHYLLIS LEWIS, MSN, RN, FAMILY NURSE PRACTITIONER.

SCHOOL NURSE CONSULTANT: SUE HENRY, BSN, RN

[HTTP://WWW.DOE.STATE.IN.US/SSERVICES/SN.HTM](http://www.doe.state.in.us/sservices/sn.htm)

STUDENT ASSISTANCE SERVICES, IMENTAL HEALTH SERVICES, SCHOOL SOCIAL

WORK, SCHOOL PSYCHOLOGY, SCHOOL COUNSELING)

SCHOOL COUNSELING CONSULTANT, GINA WOODWARD, MS

[HTTP://WWW.DOE.STATE.IN.US/SSERVICES/SC.HTM](http://www.doe.state.in.us/sservices/sc.htm)

SCHOOL SOCIAL WORK CONSULTANT, DEIRDRE KEMPSON, MSW

[HTTP://WWW.DOE.STATE.IN.US/SSERVICES/SC.HTM](http://www.doe.state.in.us/sservices/sc.htm)

SCHOOL PSYCHOLOGY (NO CONSULTANT-APPOINTED TO DOE ADVISORY GROUPS)

[HTTP://WWW.DOE.STATE.IN.US/SSERVICES/SP.HTM](http://www.doe.state.in.us/sservices/sp.htm)

SCHOOL SAFETY SPECIALIST ACADEMY, (SCHOOL SAFETY AND TRAINING OF SAFE SCHOOLS COMMITTEES)

CLARISSA SNAPP, DIRECTOR, MS, MA (FORMER ASSISTANT PRINCIPAL AND TEACHER)

DAVID WOODWARD, PROGRAM COORDINATOR, MS (FORMER CHIEF PROBATION OFFICER)

[HTTP://WWW.DOE.STATE.IN.US/ISSAA/WELCOME.HTML](http://www.doe.state.in.us/issaa/welcome.html)

JUVENILE JUSTICE PROGRAMS (DETENTION, CORRECTIONS, JUVENILE COURT, FEDERAL PROGRAMS LIAISON)

CATHY DANYLUK, MS, CONSULTANT (LICENSED MENTAL HEALTH COUNSELOR)

[HTTP://WWW.DOE.STATE.IN.US/SSERVICES/JUVENILE.HTML](http://www.doe.state.in.us/sservices/juvenile.html)

Independent Contractor for the Indiana Department of Education in the area of school safety:  
Scott Eales, United States Secret Service, Retired, [seales@doe.state.in.us](mailto:seales@doe.state.in.us)